



West Potomac High School
2017-2018 Fundraising Approval Form

Fundraising Information	
Organization	
Sponsor/ Coach (need signature or emailed approval)	
Email	

Fundraising Proposal		
PLEASE BE AS SPECIFIC AS POSSIBLE – List as many as you like on this form.		
Project Description	Date/Time/Place	How will the money be used?

Approvals Needed	Signature	DATE
1. Department Chair/ Administration		
2. Finance Office (if using PO)		
3. Activities Office		